



Cancellation Policy

At Woodventurers, to ensure we keep our learners and tutors/additional adults safe, it may sometimes be impossible to work in some of the settings for safety purposes. We will always endeavour to put additional measures in place to ensure that sessions can go ahead as best we can, without compromising the safety of those attending.

Woodventurers retain the right to cancel/postpone a session if they judge it to be unsafe to continue for any reason. The cancelled session will be refunded, or rescheduled in line with our Booking terms and conditions.

Extreme weather.

In the case of extreme weather conditions predicted to occur during the session times it may be unsafe or to the detriment of the learners/tutors/additional adults to work in some settings.

If predicted high winds are gusting at 35mph or more, an additional risk assessment will be done to assess the safety of working in the woods at that time, in those conditions. If these high winds are seen to pose a high risk, the session will either be cancelled or shortened.

Equally, if the forecast predicts extreme temperatures (hot or cold) which may cause a health and safety risk to the learner, we reserve the right to cancel or shorten the session.

In the event of thunder and lightning being predicted, the session is automatically cancelled.

Shortened sessions due to unusual/ unexpected circumstance

If an unusual or unexpected circumstance occurs that potentially makes it unsafe to continue the session or suggests that continuing would be to the detriment of the learners/tutors, tutors will carry out a dynamic risk assessment. Mitigating factors will be put into place wherever possible. However, if it is impossible to mitigate the risks posed tutors must contact the SLT to share the concern. If necessary, the session will be shortened and learners sent home according to the Emergency

Evacuation procedure. Tutors will follow up with the SLT when learners have left the site and then complete all necessary paperwork.

Shortened sessions due to inclement weather.

In the event that the weather has been identified as problematic, but not so extreme as to cancel the full session, the session will go ahead. The tutor and SLT will keep a keen eye on the weather and if the weather deteriorates during a session and it is deemed unsafe to continue, tutors will liaise with the SLT. If it is safest to leave the site, tutors will follow the Emergency Evacuation procedure. Tutors will follow up with the SLT when learners have left the site and then complete all necessary paperwork.

Cancellation/ Postponement time frame

Cancellations/ Postponements due to inclement extreme weather, or known circumstances may be made further in advance. Where possible this will be the evening before the session but will always be made at least 2 hours before the session starts. The final decision for cancellation/ postponement will be made by the SLT and tutors/referrers/schools alerted without delay.

Woodventurers do not take responsibility for alerting transport.

Policy written by Toni Rogers and Nicki Proietti

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